

Erasmus Student Work Placement in the UK

Academic Practice Unit

EMPLOYER INFORMATION	
Name of organisation	Newman University
Address inc post code	Genners Lane, Bartley Green, Birmingham, B32 3NT, United Kingdom
Telephone	+44 (0)121 476 1181
Fax	+44 (0)121 476 1196
E-mail	t.mcloughlin@newman.ac.uk
Website	www.newman.ac.uk
Number of employees	300+
Short description of the company	<p>Newman University Being founded as recently as 1968, the buildings are modern and purpose-built. The campus is arranged around a series of inner quadrangles of lawns and trees. Halls of residence provide single study-bedrooms for over 200 students, conveniently adjacent to the teaching areas and well-stocked library. Over £20 million is being invested on improving the campus for students, including a vibrant new-build entrance and state-of-the-art library, creating a modern and attractive learning environment.</p> <p>Location Situated on the outskirts of south west Birmingham, Newman's campus is based in Bartley Green, some 8 miles from the city centre and overlooks Bartley reservoir and the Worcestershire countryside beyond</p> <p>Mission The Catholic ethos provides the clear underpinning of our mission. Newman University College is committed to its motto 'ex umbris in veritatem' (out of the shadow into truth) and therefore provides high quality, accessible academic and professional education based on respect for others, social justice and equity. As a Catholic University College, we seek to make a positive difference to individuals and communities through the contribution of our staff, students and graduates.</p> <p>Academic Structure There are three Schools at Newman:</p> <ul style="list-style-type: none"> • School of Education • School of Human Sciences • Graduate School

CONTACT DETAILS	
Contact person for this placement	Tina McLoughlin
Department and designation / job title	International Office International Co-ordinator
Direct telephone number	+44 (0)121 476 1181
E-mail address	t.mcloughlin@newman.ac.uk
Application Procedure	
Who to apply to (including contact details)	Ms Tina McLoughlin t.mcloughlin@newman.ac.uk
Deadline for applications	30th September 2014
Application process	Send CV and covering letter by email to t.mcloughlin@newman.ac.uk
Other	

Please provide as much information on the placement as possible – too much information is better than not enough!

PLACEMENT INFORMATION	
Department / Function	<p>Academic Practice Unit</p> <p>The Academic Practice Unit is charged with supporting staff formation, particularly as it acts to support the formation of students. Formation is about the development and growth of the whole person so that, as Paulo Freire puts it, when we know and act we do so with our ‘entire body, with feelings, with passion, and also with reason.’ This wholeness implies being mindful in all we do; being grounded in our values, thoughtful in our scholarship and reflexive in our practice. The development of academic practice is therefore about much more than training in learning and teaching or research; it is about ‘living educational theories’, exploring our own academic identity, being and becoming better and more self-aware scholars in all we do. The Academic Practice Unit will therefore promote and support activities which help us jointly develop and reflect on our academic practices in the light of theory but also in the light of our shared values.</p>
Description of duties	<ul style="list-style-type: none"> • Administer and support student academic and research partner projects. • Evaluate current Newman University student engagement activity and initiatives. • Co-ordinate and support Academic Practice Unit relationships with Newman Students Union, including its contribution to student rep training. • Promote student engagement initiatives across the University. • Develop publicity material and web and social media presence for

	<p>Newman University student engagement work.</p> <ul style="list-style-type: none"> • Develop student engagement resources at Newman. • Collaborate in production of public outputs from student engagement initiatives. • Support Academic Practice Unit in general administrative tasks.
Location	Newman University
Start Date	Negotiable from September 2014
Duration	1 semester or 2 semesters
Working hours per week	30 hours
Accommodation (please select)	<input type="checkbox"/> Accommodation will be provided <input checked="" type="checkbox"/> We can assist with finding accommodation <input type="checkbox"/> Student to make own arrangements
Details of financial and “in kind” support to be provided	

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	English B2
Knowledge and skills	<ul style="list-style-type: none"> • Good communication both oral and written English. • Ability to work in a team • Creativity • Customs service skills • Confidentiality
Computer skills and level of skills required	Intermediate level Microsoft Word, Excel, Outlook.
Drivers license	Not required

INFORMATION PROVIDED BY

Name	Tina McLoughlin
Department / Function	International Co-Ordinator
E-mail address	t.mcloughlin@newman.ac.uk
Phone number(s)	+44 (0)121 476 1181 ext 2467
Date	July 2014