

Erasmus Student Traineeship in Spain

EMPLOYER INFORMATION	
Name of organisation	ADDAYA CENTRE D'ART CONTEMPORANI
Address inc post code	Calle Alexandre Rosselló, 10 – 07340 Alaró. Mallorca. Balearics Islands. Spain
Telephone	0034 971510045
Fax	
E-mail	addayacentredartcontemporani@gmail.com
Website	www.addaya-art.com
Number of employees	
Short description of the company	Addaya is a private art gallery who exhibit and represent emerging artists, we also have an artists residency. We also do cultural management and work for several council towns in the island organizing exhibitions... Addaya is located in Alaró, in a little town of 5000 hab, situated at 25 Km from the capital Palma.
CONTACT DETAILS	
Contact person for this placement	Nadège You
Department and designation, job title	Assistent of art gallery
Direct telephone number	0034 971510045
E-mail address	addayacentredartcontemporani@gmail.com
APPLICATION PROCEDURE	
Who to apply to (including contact details)	Nadège You addayacentredartcontemporani@gmail.com
Deadline for applications	No deadline
Application process	Send an email with a motivation letter and a CV
Please provide as much information on the placement as possible – too much information is better than not enough!	
PLACEMENT INFORMATION	
Department, Function	Work in the gallery as assistant.
Location	Addaya Centre d'Art Contemporani. Calle Alexandre Rosselló, 10 – 07340 Alaró. Mallorca. Balearics Islands. SPAIN
Start Date	From januray 2015
Duration	Minim 3 months
Working hours per week	Between 22 hours and 30 hours
Description of activities,tasks	Help in general, assist in the main tasks of the gallery, serve the public, help in assemblies and disassemblies exhibition. Help to write and translate texts, send e-mails...work with facebook and the website, make photographies of the exhibitions, work with photoshop... Inventory (To classifiy originals and grafic works located in the gallery, make photographies and realized technical especifications of each work)...

Accommodation	We have no accomodation but can help to search a home or a room to rent in the town.
Details of financial and "in kind" support to be provided	
Other	
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	High spanish level
Computer skills and level of skills required	Good computer skills level. Photoshop
Drivers license	Not obligatory
Other	We can receive 2 persons from ERASMUS at the same time. Could be great to share an apartment to rent, and increase the motivation of the students if they work together.