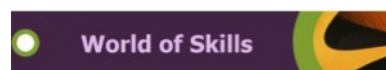




Placementmaker Ltd.



Placementmaker Limited: Architectural Assistant (Nottingham)

Placementmaker is a Vocational Education and Training company, based in Cambridgeshire. Since 2006 we have been working with UK and EU universities to develop internship and study programmes to support students and graduates in gaining valuable international experience. We manage EU funded and commercial programmes directly and on behalf of University partners. For further details please see www.placementmaker.com

Host description:

Our Host partner is a medium size architectural practice with their main headquarters in Nottingham, East Midlands. We have worked with this partner for a number of years and they have always delivered high quality placements for the interns we have sent. Some of these interns are now working directly as employees. Due to a very positive growth in the Host's business they have asked us to look for additional interns to work in their project teams. Full details of the Host will be given to any applicant prior to any interviews and as part of the interview preparation. Please do not contact the Host directly, without the prior approval of both your sending organisation and Placementmaker Limited.

Internship description:

The intern will work directly within one of the Host's architectural project teams for a minimum period of 5-6 months. Ideally the intern will be a graduate and available to consider employment after the internship but alternative options for students, near to the end of their studies, may be available. Key tasks of the position may include:

- Supporting the preparation and display of design proposals to clients
- Using IT in design and project management
- Supporting advising the client on the practicality of their project
- Keeping within financial budgets and time deadlines
- Producing detailed drawings
- Supporting the preparation of tenders, applications and presentations
- Supporting and coordinating the work of contractors and other professionals
- Attending site visits

Qualifications:

The ideal candidate will be a University educated graduate or final year student with:

- A completed or near completed Architectural Degree (various specialities acceptable)
- Experience in a variety of architectural tools, preferably including Revit
- Good or Advanced English level
- Sense of responsibility, communicative, organized, friendly and welcoming

Duration: Ideally a minimum of 5-6 months

How to apply: email your CV & preferred placement dates to placements@worldofskills.com

Other information:

Accommodation will be pre-arranged in a quality shared flat or house. Costs will be £90-£95/week for a furnished good size room and would include all bills, internet access, etc. Candidates staying 6 months may also receive a small amount of additional support with costs, transferred by Placementmaker, subject to agreement and company funds.